

# OWLS HEAD

TRANSPORTATION MUSEUM, MAINE

<b>Position Title:</b> Ground Vehicle Intern	
<b>Reports to:</b> Ground Vehicle Conservator	<b>Compensation:</b> \$10/hour
<b>Start Date:</b> May 2018	<b>End Date:</b> Late August 2018
<b>Hours:</b> 40 hours/week	<b>Weekly Schedule:</b> Tuesday - Saturday, plus event weekends

The Owls Head Transportation Museum is seeking an energetic and hardworking individual who is interested in exploring a career in the automotive industry by learning about the role of automotive technology in a museum environment. This internship primarily focuses on supporting the Ground Vehicle Conservator during the Museum's event season by helping to prep the ground vehicle collection for operation. The intern will work with the Ground Vehicle Conservator to learn the basics of the history and techniques of our operating ground vehicle collection. The intern will have the opportunity to engage with our visitors, provide assistance to volunteers in maintenance routines, as well as hone public speaking skills.

**Responsibilities:**

- Assist the Ground Vehicle Conservator in the daily visual care and safety of all ground vehicles on display, including assisting in the daily mechanical and cosmetic requirements of the ground vehicle collection and display areas.
- Ensures the organization and cleanliness of shop areas and tools.
- Assist the Ground Vehicle Conservator in the movement of ground vehicles as needed both during traditional Museum hours as well as during our summer events.
- Assist the Ground Vehicle Conservator with prep and vehicle movement for the New England Auto Auction.
- Assist the Ground Vehicle Conservator in receiving and shipping antique vehicles.

**General Expectations:**

- Ability to work both independently and as part of a team.
- Exhibit excellent judgment and integrity.
- Demonstrate a strong work ethic in terms of reliability and dependability.
- Ability to work in a fast paced environment.

**Qualifications:**

- Pursuing an undergraduate degree in the automotive field.
- Mechanical aptitude and skills.
- Attention to detail and ability to perform basic record keeping.

This internship follows a structured supervision schedule and offers the option to be documented for college credits, as requested by the student.

**To apply, candidates must send the following to Valerie Velho, Executive Manager, [vv@ohm.org](mailto:vv@ohm.org):**

- Current resume
- Contact information for two academic or professional references (i.e. coaches, teachers, supervisors, etc.)
- Your most recent academic transcript (Unofficial transcripts are acceptable)
- A statement of purpose related to interest and motivation for the automotive field